

ENGLISH DEPARTMENT  
English 399 GUIDELINES

English 399 (Independent Study) is open to Senior Majors, Senior Minors, and Majors with Junior Standing in the English Department. A 399 should be focused on a clearly defined subject matter of genuine intellectual and academic substance. The subject matter should be one that is not normally covered in regular course work. 399 is a full credit course. It may not be taken P/N.

Applications: Proposals must be submitted a week before departmental pre-registration for the quarter in which the 399 is to be undertaken. \*Your application must include a signature from the instructor with whom you plan to work, a detailed proposal of the work to be done, a "syllabus" in which you outline your work for each week of the quarter, and an outline of how you plan to be evaluated.\*

Procedure: Independent Studies meet at least one hour each week. There will be a clearly defined reading list/program of study worked out with the instructor before the course begins.

Deadline: The final written project is due at the beginning of Finals Week at the end of the quarter during which the 399 is conducted.

Approval: This application must be approved by the Undergraduate Committee before the student may register.

RETURN COMPLETED APPLICATION TO UNDERGRADUATE PROGRAM ASSISTANT

399 APPLICATION

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Address: \_\_\_\_\_ Quarter Applying: \_\_\_\_\_

\_\_\_\_\_ E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Section #: \_\_\_\_\_

Name of instructor: \_\_\_\_\_ Permission #: \_\_\_\_\_

Class: \_\_\_\_\_

Please attach a detailed description of the 399 course you propose, a syllabus indicating your course outline, and a detailed description of the manner in which you plan to be evaluated.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For the Undergraduate Committee: \_\_\_\_\_ Date: \_\_\_\_\_

English Department  
University Hall Room 215  
1897 Sheridan Road  
Evanston, IL 60208-2240

Phone: 847-491-7294  
Fax: 847-467-1545  
english-dept@northwestern.edu